



1350 Bennett Valley Road
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Date: March 26, 2018

To: Interested Fire Alarm Monitoring and Repair Service Companies

From: Cliff Sanders, Maintenance Superintendent
Sonoma County Event Center at the Fairgrounds

Re: Proposals to Provide Fire Alarm and Repair Services.
May 1, 2018 – December 31, 2021

REQUEST FOR PROPOSAL

The Sonoma County Event Center at the Fairgrounds (hereinafter referred to as “Corporation”) is seeking proposals from all interested and qualified parties to enter into a 3-year (Three) Service Agreement to provide **Fire Alarm and Repair Services** for the Sonoma County Event Center at the Fairgrounds. The Agreement will commence May 1, 2018.

To receive the specifications for submitting your Proposal for our consideration, please contact **csanders@sonomacountyfair.com** for the RFP. This RFP will be available on Monday, March 26, 2018. All proposals will be carefully reviewed and the awarding of a Service Agreement will be done in the interest of the event-going public based on the Proposer’s experience, qualifications, financial benefit to the Corporation and other factors.

Sealed Proposals must be received at the Corporation’s Superintendent’s Office, at 1350 Bennett Valley Road, Santa Rosa, CA 95404, no later than 12:00 p.m. on **Friday, April 20, 2018**. Proposals received later than 12:00 p.m. on **Friday, April 20, 2018**, will not be accepted. All proposals must be clearly marked “FIRE ALARM MONITORING AND REPAIR SERVICES, 2018-2020 PROPOSAL, DO NOT OPEN”.

Questions regarding the content of this RFP will not be answered by phone. Questions will be answered in accordance with specifications of the RFP. The deadline for the last day to submit questions will be on **Friday, April 13, 2018 before 12:00 p.m.**

At the Fairgrounds:

Golf Course

RV Park

Jockey Club

Wine Country Racing

Fair Foundation