

Sonoma County Fair
**Approved Minutes of the
Budget & Finance Committee Meeting**
December 18, 2018
Administration Building, Board Room

DIRECTORS PRESENT: Marcia Mickelson, Chair; Max Mickelsen, Vice Chair, Tony Geraldi, Wanda Tapia

DIRECTORS ABSENT: Lisa Carreño

NON-VOTING DIRECTORS PRESENT: Rob Muelrath, Ross Liscum, Marilyn Herzog

OTHERS PRESENT: Becky Bartling, Kaitlyn Findley-Thorn, Michael Margetts, Cliff Sanders, Julie Elliott Gallegos

The meeting was called to order by Director Mickelson at 4:42p.m.

APPROVAL OF THE AGENDA:

Director Geraldi moved to approve the agenda; Director Mickelsen seconded the motion; the motion passed unanimously.

PUBLIC COMMENTS: None

DISCUSSION AND POSSIBLE ACTION REGARDING DRAFT FINANCIAL STATEMENTS, THROUGH NOVEMBER, 2018:

CEO Bartling and CFO Margetts reviewed the Draft Financial Statements. **Director Mickelsen moved to accept the Financial Statement through November, 2018 as presented; Director Geraldi seconded the motion; the motion passed unanimously.**

REVIEW DETAIL OF US BANK CREDIT CARD CHARGES PAID THROUGH NOVEMBER 2018:

None. **No action taken.**

DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF 2018 PURCHASE ORDERS IN EXCESS OF \$25,000:

None. **No action taken.**

DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF 2018 CONTRACTS IN EXCESS OF \$25,000:

None. **No action taken.**

REVIEW OF 2018 HARVEST FAIR FINANCIAL STATEMENTS:

CFO Margetts reviewed. **No action taken.**

DISCUSSION REGARDING CHANGES TO BOARD APPROVED 2019 BUDGET: CEO Bartling and CFO Margetts reviewed the changes to the approved 2019 Budget. **No action taken.**

REQUEST FOR FUTURE AGENDA ITEMS (NON-DISCUSSION ITEM):

None.

There being no further business, Director Mickelsen moved to adjourn the meeting at 4:58 p.m; Director Geraldi seconded the motion; the motion passed unanimously.

*Records are on file in the Administration Office.