

Sonoma County Fair
**APPROVED Minutes of the
Budget & Finance Committee Meeting**
November 20, 2018
Administration Building, Board Room

DIRECTORS PRESENT: Marcia Mickelson, Chair; Tony Gerald, Wanda Tapia

DIRECTORS ABSENT: Max Mickelsen, Vice Chair, Lisa Carreño

NON-VOTING DIRECTORS PRESENT: None

OTHERS PRESENT: Becky Bartling, Kaitlyn Findley-Thorn, Michael Margetts, Heather Borck, Julie Elliott Gallegos

The meeting was called to order by Director Mickelson at 4:31p.m.

APPROVAL OF THE AGENDA:

Director Tapia moved to approve the agenda; Director Gerald seconded the motion; the motion passed unanimously.

PUBLIC COMMENTS: None

DISCUSSION AND POSSIBLE ACTION REGARDING DRAFT FINANCIAL STATEMENTS, THROUGH OCTOBER, 2018:

CEO Bartling reviewed the Draft Financial Statements. Director Gerald moved to accept the Financial Statement through October, 2018 as presented; Director Tapia seconded the motion; the motion passed unanimously.

REVIEW DETAIL OF US BANK CREDIT CARD CHARGES PAID THROUGH OCTOBER 2018:

No action taken.

DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF 2018 PURCHASE ORDERS IN EXCESS OF \$25,000:

None. No action taken.

DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF 2018 CONTRACTS IN EXCESS OF \$25,000:

None. No action taken.

REVIEW OF 2018 HARVEST FAIR FINANCIAL STATEMENTS:

CFO Margetts reviewed. No action taken.

DISCUSSION AND POSSIBLE ACTION REGARDING 2019 BUDGET: CEO Bartling reviewed the proposed 2019 Budget.

Director Tapia moved to accept the 2019 Budget as presented; Director Gerald seconded the motion; the motion passed unanimously.

REQUEST FOR FUTURE AGENDA ITEMS (NON-DISCUSSION ITEM):

None.

There being no further business, Director Gerald moved to adjourn the meeting at 5:27p.m; Director Tapia seconded the motion; the motion passed unanimously.

*Records are on file in the Administration Office.