

Sonoma County Fair
**APPROVED Minutes of the
Budget & Finance Committee Meeting**
April 23, 2019
Administration Building, Board Room

DIRECTORS PRESENT: Max Mickelsen, Vice Chair, Tony Gerald, Wanda Tapia

DIRECTORS ABSENT: Marcia Mickelson, Chair, Lisa Carreño

NON-VOTING DIRECTORS PRESENT: Rob Muelrath, Ross Liscum, Lisa Wittke Schaffner

OTHERS PRESENT: Becky Bartling, Kaitlyn Findley-Thorn, Michael Margetts, Cliff Sanders, Julie Elliott Gallegos

The meeting was called to order by Director Mickelsen at 4:31p.m.

APPROVAL OF THE AGENDA:

Director Gerald moved to approve the agenda; Director Tapia seconded the motion; the motion passed unanimously.

PUBLIC COMMENTS: None

DISCUSSION AND POSSIBLE ACTION REGARDING INCOME STATEMENT THROUGH MARCH 2019:

CFO Margetts reviewed the Income Statement through March 31, 2019. Director Tapia moved to accept the Income Statement through March 31, 2019 as presented; Director Gerald seconded the motion; the motion passed unanimously.

REVIEW DETAIL OF US BANK CREDIT CARD CHARGES PAID THROUGH MARCH 2019:

No action taken.

DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF 2019 PURCHASE ORDERS IN EXCESS OF \$25,000:

None. No action taken.

DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF 2019 CONTRACTS IN EXCESS OF \$25,000 – (GOLD RUSH MINING & REFINING CO./EDDIE DAVIS - \$26,000 – SPECIAL EVENTS):

CEO Bartling reviewed the contract. Director Gerald moved to accept the Gold Rush Mining & Refining Co./Eddie Davis contract in the amount of \$26,000; Director Tapia seconded the motion; the motion passed unanimously.

DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF 2019 CONTRACTS IN EXCESS OF \$25,000 – (WOLFE COMMUNICATIONS - \$33,700 CAPITAL IMPROVEMENTS):

Cliff Sanders reviewed the contract. Director Tapia moved to accept the Wolfe Communications contract for Capital Improvements in the amount of \$33,700 ; Director Gerald seconded the motion; the motion passed unanimously.

REVIEW OF MARCH 2019 HARVEST FAIR FINANCIAL STATEMENTS:

CFO Margetts reviewed the Harvest Fair Financials. No action taken.

DISCUSSION AND POSSIBLE ACTION REGARDING REVISIONS TO DRAFT FINANCIAL STATEMENT, THROUGH DECEMBER 31, 2018 (ATTACHMENT#4):

CFO Margetts reviewed the revisions to the draft financial statement through December 31, 2018. Director Tapia moved to accept the revisions to the Draft Financial Statement, through December 31, 2018 (Attachment#4); Director Gerald seconded the motion; the motion passed unanimously.

REQUEST FOR FUTURE AGENDA ITEMS (NON-DISCUSSION ITEM):

There being no further business, Director Tapia moved to adjourn the meeting at 4:51 p.m; Director Gerald seconded the motion; the motion passed unanimously.

*Records are on file in the Administration Office.