

**Sonoma County Fair
APPROVED Minutes of the
Budget & Finance Committee Meeting
July 27, 2021. 4:45 PM
Held in person and by Zoom**

DIRECTORS PRESENT: Rob Muelrath, Chair, Neysa Hinton, Kevin Howe, Lisa Wittke Schaffner

DIRECTORS ABSENT: Teejay Lowe

The meeting was called to order by Director Muelrath at 4:56 p.m.

APPROVAL OF THE AGENDA: Director Wittke Schaffner moved to approve the agenda; Director Hinton seconded the motion; the motion passed unanimously.

PUBLIC COMMENTS: None

DISCUSSION AND POSSIBLE ACTION REGARDING DRAFT FINANCIAL STATEMENTS THROUGH JUNE 2021:

CFO Margetts discussed the Draft, June 2021 financial statements. Director Wittke Schaffner moved to accept the Draft May 2021 financial statements, Director Hinton seconded the motion; the motion passed unanimously.

REVIEW DETAIL OF US BANK CREDIT CARD CHARGES PAID THROUGH JUNE 2021: CFO Margetts reviewed the purchasing activity for June 2021, on the US Bank credit cards. No action taken.

REVIEW OF MAY 2021 HARVEST FAIR FINANCIAL STATEMENTS: CFO Margetts discussed the May 2021 Harvest Fair Association Financials. No action taken.

DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF 2021 PURCHASE ORDERS IN EXCESS OF \$25,000: None. No action taken.

REQUEST FOR FUTURE AGENDA ITEMS: None. No Action Taken

There being no further business, Director Hinton moved to adjourn the meeting at 5:20 p.m. Director Howe seconded the motion; the motion passed unanimously.

*Records are on file in the Administration Office.