

**Sonoma County Fair
APPROVED Minutes of the
Budget & Finance Committee Meeting
March 23, 2021. 4:45 PM**

Held by Zoom Meeting In Accordance with Executive Order N-29-20

DIRECTORS PRESENT: Rob Muelrath, Chair, Teejay Lowe, Vice Chair, Neysa Hinton, Kevin Howe

DIRECTORS ABSENT: Lisa Wittke Schaffner

The meeting was called to order by Chair, Rob Muelrath at 4:47 p.m.

APPROVAL OF THE AGENDA: Director Lowe moved to approve the agenda; Director Hinton seconded the motion; the motion passed unanimously.

PUBLIC COMMENTS: None

DISCUSSION AND POSSIBLE ACTION REGARDING DRAFT FINANCIAL STATEMENTS THROUGH FEBRUARY 2021:

CFO Margetts discussed the Draft, February 2021 financial statements. Director Lowe moved to accept the Draft February 2021 financial statements, Director Howe seconded the motion; the motion passed unanimously.

REVIEW DETAIL OF US BANK CREDIT CARD CHARGES PAID THROUGH FEBRUARY 2021:

None. No action taken.

DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF 2021 PURCHASE ORDERS IN EXCESS OF \$25,000: None. No action taken.

DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF 2021 CONTRACTS IN EXCESS OF \$25,000:

None. No action taken.

REVIEW OF FEBRUARY 2021 HARVEST FAIR FINANCIAL STATEMENTS: CFO Margetts discussed the February 2021 Harvest Fair Association Financials. No action taken.

REQUEST FOR FUTURE AGENDA ITEMS: None. No Action Taken

There being no further business, Vice Chair Lowe moved to adjourn the meeting at 5:03 p.m. Director Hinton seconded the motion; the motion passed unanimously.

*Records are on file in the Administration Office.