

Sonoma County Fair & Exposition, Inc.  
**APPROVED Minutes of the  
Buildings and Grounds Committee Meeting**  
Thursday – April 11, 2019  
Administration Building, Board Room

**VOTING-DIRECTORS PRESENT:** Ross Liscum, Chair; Annette O’Kelley, Vice Chair; Lisa Carreño, Kevin Howe, Marilyn Herzog

**VOTING-DIRECTORS ABSENT:** None

**NON-VOTING DIRECTORS PRESENT:** Teejay Lowe, Lisa Wittke Schaffner

**OTHERS PRESENT:** Becky Bartling, CEO; Lorna Fox, Kaitlyn Findley-Thorn, Michael Margetts, Cliff Sanders, Debbie Townsend, Stacey Lapham, Doug Gooby

The meeting was called to order by Chair Liscum at 4:30PM

**APPROVAL OF AGENDA:** Director O’Kelley moved to approve the agenda; Director Herzog seconded the motion; the motion passed unanimously.

**PUBLIC COMMENTS (not related to the agenda):** None

**DISCUSSION AND POSSIBLE ACTION REGARDING MARCH 2019 INTERIM FINANCIAL REPORTS:**  
Interim financials were discussed. No action taken.

**DISCUSSION AND POSSIBLE ACTION REGARDING APRIL/MAY 2019 INTERIM EVENTS:**  
March/April Interim events were discussed. No action taken.

**UPDATE ON ASTON BARN PROPERTY:**  
CEO Bartling stated that there was no more activity regarding the Aston Barns at this time.

**UPDATE ON WORK TO SOUTH CARNIVAL LOT:**  
CEO Bartling reported that the carnival lot was being rolled out to even the surface. No action taken.

**UPDATE ON FEMA TRAILERS AND FUTURE IMPROVEMENTS AT THE RV PARK:**  
CEO Bartling gave an update on the FEMA trailers at the RV Park. The County will be doing ADA improvements to the RV Park restrooms, and the County will be buying two ADA approved washers and dryers for the RV Park. No action taken.

**DISCUSSION REGARDING SONOMA COUNTY HOT AIR BALLOON CLASSIC PROPOSAL FOR 2020:**  
COO Findley Thorn reported that the Sonoma County Hot Air Balloon Classic was inquiring about holding their 2020 event at our facility. They had been looking at the golf course as the location. Due to the sound policy that we currently have, there is an issue regarding the amount of noise at 4:30AM. The board requested COO Findley Thorn continue talks with Sonoma County Hot Air Balloon staff to see if their date could change to allow for use of the carnival lot instead of the golf course. Fair staff will also attend the 2019 Hot Air Balloon Classic to experience the event and its requirements.

**DISCUSSION AND POSSIBLE ACTION REGARDING CAPITAL PROJECT LIST FOR THE FAIR FOUNDATION:**  
The committee was asked to think of possible projects to recommend to the Fair Foundation and submit any ideas to CEO Bartling. CEO Bartling to bring the list back to the committee in May. No action taken.

**DISCUSSION ON EMERGENCY BROADBAND AT THE FAIRGROUNDS:**  
CEO Bartling said that discussions are continuing regarding emergency broadband at the Fairgrounds. No action taken.

**DISCUSSION AND POSSIBLE ACTION REGARDING CEO NEGOTIATING AGREEMENT WITH OCTOBER HALLOWEEN EVENT:**  
Director Carreño moved to have CEO Bartling continue discussions with the Pumpkin Nights for an October event and to report any updates at the May meeting; Director Herzog seconded the motion; the motion passed unanimously.

**UPDATE ON ROOF COLOR ON GRACE PAVILION:**  
CEO Bartling reported that the color of the Grace Pavilion roof is beige.

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**REQUEST FOR FUTURE AGENDA ITEMS (NON-DISCUSSION ITEMS):**

None

**There being no further business Director O'Kelley moved to adjourn the meeting at 6:17PM; Director Carreño seconded the motion; the motion passed unanimously.**