



1350 Bennett Valley Road  
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Date: September 5, 2017

To: Interested Catering Companies

From: Rebecca Bartling, CEO  
Sonoma County Event Center at the Fairgrounds

Re: Proposals to Provide Preferred Catering Services for the Sonoma  
County Event Center. November 1, 2017 – October 31, 2020

### **REQUEST FOR BID**

The Sonoma County Event Center at the Fairgrounds (hereinafter referred to as "Corporation") is looking to enter into a 3-year Agreement seeking proposals from all interested and qualified parties to provide Preferred Catering Services for events held at the Center. To receive the specifications for submitting your proposal for our consideration, please contact [ifox@sonomacountyfair.com](mailto:ifox@sonomacountyfair.com) for the instructions on downloading the proposal document.

All proposals will be carefully reviewed and the awarding of up to three agreements will be done in the interest of the public based on the Proposer's experience, qualifications, financial benefit to the Corporation, and other factors.

Sealed proposals will be received at the Corporation's Administration Office, 1350 Bennett Valley Road, Santa Rosa, CA 95404, **no later than October 2, 2017** Proposals received later **than 4:00 p.m., Pacific Daylight Savings Time**, on this day will not be accepted. All proposals must be clearly marked "Preferred Catering Services Proposal" (See page 4 for details). **Four packets of identical materials must be submitted.**

All inquiries and responses **must be made via e-mail; phone calls will not be accepted.** Questions will be answered in accordance with specifications of the RFP.

At the Fairgrounds:  
Golf Course  
RV Park  
Jockey Club  
Wine Country Racing  
Fair Foundation