

Sonoma County Fair & Exposition, Inc.  
**APPROVED Minutes of the  
Buildings and Grounds Committee Meeting**  
Tuesday – December 10, 2019  
Administration Building, Board Room

**VOTING-DIRECTORS PRESENT:** Ross Liscum, Chair; Rob Muelrath, Vice Chair, Marilyn Herzog, Teejay Lowe

**VOTING-DIRECTORS ABSENT:** Annette O'Kelley

**NON-VOTING DIRECTORS PRESENT:** Max Mickelsen, Lisa Wittke Schaffner, Tony Gerald

**OTHERS PRESENT:** Becky Bartling, Kaitlyn Findley-Thorn, Cliff Sanders, Michael Margetts, Debbie Townsend, Lorna Fox, Judy Groverman-Walker

The meeting was called to order by Chair Liscum at 3:32 pm

**APPROVAL OF AGENDA:** Director Lowe moved to approve the agenda; Director Herzog seconded the motion; the motion passed unanimously.

**PUBLIC COMMENTS (not related to the agenda):** None

**DISCUSSION AND POSSIBLE ACTION REGARDING REQUEST FROM ARTISAN CHEESE FESTIVAL FOR ALCOHOL AND FOOD BUYOUT FEE CONSIDERATION:**

Director Lowe moved to approve a 50% reduction in the alcohol and food buyout for the 2020 Artisan Cheese Festival; Director Muelrath seconded the motion; the motion passed unanimously.

**DISCUSSION AND POSSIBLE ACTION REGARDING REQUEST FOR RENT CONSIDERATION FOR FRANK MONGINI FAMILY FUNDRAISER ON JANUARY 4, 2020:**

Director Herzog moved to give the Mongini Family Fundraiser an inclusive rate of \$1000 for rent of the Finley Building; Director Lowe seconded the motion; the motion passed unanimously.

**DISCUSSION AND POSSIBLE ACTION REGARDING INTERIM RENTAL RATE INCREASES EFFECTIVE JANUARY 1, 2020:**

This item was tabled for further research. No action taken.

**DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACT INCREASES FOR SECURITY COMPANIES, PROFESSIONAL EVENT SERVICES AND PRAITORIAN USA:**

The increase was discussed and COO Findley-Thorn will be meeting with the security companies. Director Lowe moved to streamline security rates; Director Muelrath seconded the motion; the motion passed unanimously.

**DISCUSSION AND POSSIBLE ACTION REGARDING NOVEMBER 2019 INTERIM FINANCIAL REPORTS:**

November Interim financials were presented. **No action taken.**

**DISCUSSION AND POSSIBLE ACTION REGARDING DECEMBER/JANUARY 2019 INTERIM EVENTS:**

December/January Interim events were discussed. **No action taken.**

**CARNIVAL LOT AND HENLEY TREES UPDATE:**

Superintendent Sanders reported that the tree work has been completed on the Henley side of the fairgrounds.

CEO Bartling stated that at the last Board meeting, \$125,000 had been approved for the carnival lot irrigation. A RFP went out, and the bids came in significantly higher. CEO Bartling and Superintendent Sanders will revisit the options with the carnival lot irrigation. No action taken.

**DISCUSSION REGARDING USE OF SARALEE & RICHARD'S BARN DURING THE SONOMA COUNTY FAIR:**

No update.

**REQUEST FOR FUTURE AGENDA ITEMS (NON-DISCUSSION ITEMS):**

- Review possible multi-year contracts with some of our renters

**Director Muelrath moved to adjourn the meeting at 4:04; Director Lowe seconded the motion; the motion passed unanimously.**