

EMERGENCY EVACUATION INFORMATION

Please read through this information carefully. Providing us with detailed and accurate information will enable us to provide you the highest level of service possible.

Information in this packet includes:

- 1. Emergency Stabling of Animals
- 2. Emergency Information Sheet
- 3. Stable Map of all Backside Barns
- 4. Animal Care Check List

PLEASE NOTE: All animal owners are responsible for providing their own feed and straw or shavings.

Contact information:

Cliff Sanders.....707-529-8464
Robert Garcia.....707-293-8408
Jason Cavanaugh.....707-547-7343



1350 Bennett Valley Road, Santa Rosa, CA | (707) 545-4200

EMERGENCY STABLING OF ANIMALS

This is the information you need for stabling of your animals at the fairgrounds:

- Begin FILLING OUT THE EMERGENCY INFORMATION SHEET as soon as possible
- STAY IN LINE: You will be directed where to unload and assigned a stall(s) as soon as possible.
- ID YOUR ANIMALS! It is imperative that your animal has some form of I.D. on it. We recommend you write your phone number on the animal. If applicable leave the halter on as animals do sometimes get out of the stalls.
- COMPLETE THE EMERGENCY INFORMATION SHEET WITH CORRECT BARN LETTER & STALL NUMBER. The stall number will be directly above the door of the stall. The barn letter is at the end of each barn row.
- ATTACH THE CARE OF ANIMAL FORM TO THE STALL – please be sure to update this form daily as it is the only way we know your animal is being cared for. One form for each stall used. Extra copies are available as needed.
- REMOVE YOUR TRAILER to the designated parking area AS SOON AS POSSIBLE to allow others to unload.
- TURN IN THE EMERGENCY INFORMATION SHEET Fairgrounds personnel BEFORE leaving the grounds.

IT IS YOUR RESPONSIBILITY TO CARE FOR OR MAKE ARRANGEMENTS FOR THE CARE OF ANIMALS STABLED AT THE FAIRGROUNDS.

We are here to assist you and appreciate your cooperation and patience as we endeavor to do so.



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EMERGENCY INFORMATION SHEET

Owner Information

First Name _____ Last Name _____

Barn _____ Stall _____

Street Address _____

City _____ Zip _____

Home Phone _____ Cell _____

Email Address _____

Note: Please complete Attached (Page 2) for individual animal information

Animal Information

Date Checked In _____ Date Checked Out _____

Other Comments (Special Dietary Needs, Temperament etc.)

PLEASE FILL OUT THIS INFORMATION AND TURN IT INTO FAIRGROUNDS PERSONNEL ONCE YOUR ANIMAL(S) HAVE BEEN UNLOADED INTO THEIR ASSIGNED STALLS. BEFORE YOUR ANIMALS LEAVE THE GROUNDS, PLEASE SEE FAIRGROUNDS PERSONNEL WHERE YOU WILL RECEIVE THE REQUIRED PAPERWORK TO SHOW TO THE PERSONNEL FOR CHECKOUT. THEY REQUIRE THIS INFORMATION TO ENSURE THAT ALL ANIMALS STABLED HERE LEAVE WITH THEIR RIGHTFUL OWNER.

IT IS THE OWNER'S RESPONSIBILITY TO CARE FOR OR MAKE ARRANGEMENTS FOR THE CARE OF THEIR ANIMALS.

PLEASE DO NOT MOVE YOUR ANIMAL FROM YOUR ASSIGNED STALL UNLESS AUTHORIZED BY FAIRGROUNDS PERSONNEL.



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Emergency Information Sheet

Barn: _____

Stall #	Animal Name	Description	Markings	P/U Location



ANIMAL CARE CHECK LIST

Owner Name _____ Barn _____ Stall _____

Phone # _____ Alt. Phone # _____

DATE	CARE	AM	NOON	PM
	Feed			
	Water			
	Exercise			
	Feed			
	Water			
	Exercise			
	Feed			
	Water			
	Exercise			
	Feed			
	Water			
	Exercise			
	Feed			
	Water			
	Exercise			
	Feed			
	Water			
	Exercise			
	Feed			
	Water			
	Exercise			

COMPLETE THIS FORM DAILY

It is important that you complete this form daily as it is the only way we know the animal is being cared for.

TAPE THIS FORM TO STALL DOOR

Extra forms available at the Administration Office located on Bennett Valley Road, Gate 2.

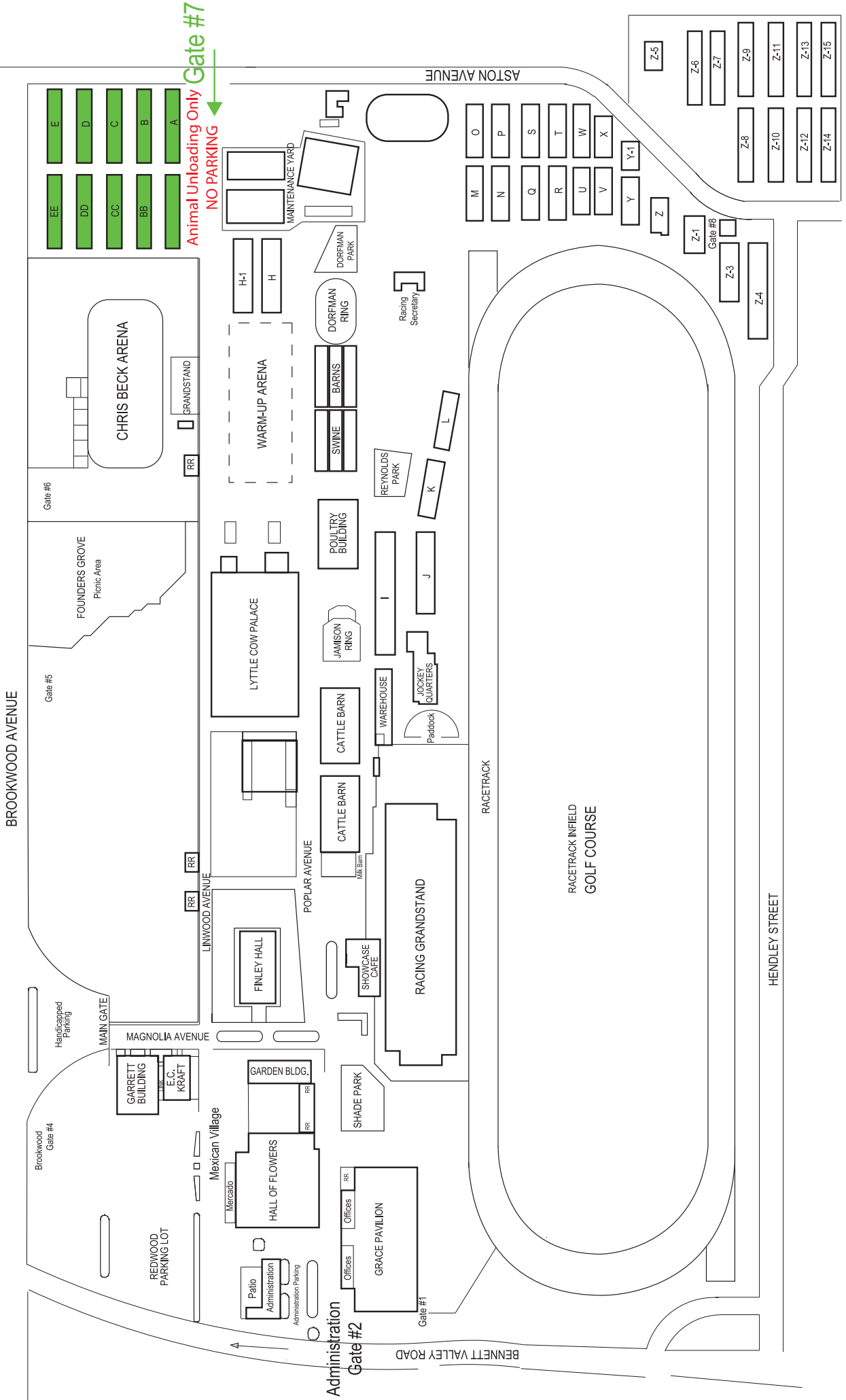


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**Trailer Parking to be determined.
Please check with Fairgrounds personnel.**

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Animal Unloading Only Gate #7
NO PARKING