

Sonoma County Fair & Exposition, Inc.
**APPROVED Minutes of the
Buildings and Grounds Committee Meeting**
Thursday, February 13, 2020
SHOWCASE CAFE

VOTING-DIRECTORS PRESENT: Ross Liscum, Chair; Rob Muelrath, Vice Chair; Teejay Lowe, Annette O'Kelley

VOTING-DIRECTORS ABSENT: Marilyn Herzog

NON-VOTING DIRECTORS PRESENT: Tony Gerald, Lisa Wittke Schaffner, Bev Palm

OTHERS PRESENT: Becky Bartling, Kaitlyn Findley-Thorn, Cliff Sanders, Lorna Fox, Debbie Townsend, Michael Margetts, Laura Company of GSGRA, Barbara Walker of GSGRA, Sylvia Lemus from Sonoma County Human Resources

The meeting was called to order by Chair Liscum at 4:35PM

APPROVAL OF AGENDA: Director Lowe moved to approve the agenda; Director O'Kelley seconded the motion; the motion passed unanimously.

PUBLIC COMMENTS (not related to the agenda): None

DISCUSSION AND POSSIBLE ACTION REGARDING RENT CONSIDERATION FROM SONOMA COUNTY 4-H FOR THEIR YOUTH LIVESTOCK JUDGING CONTEST ON FEBRUARY 29, 2020:

COO Findley-Thorn presented the request by the Sonoma County 4-H for rent consideration for their February 29, 2020 event. **Director O'Kelley moved to approve rent consideration for the Sonoma County 4-H for their February 29, 2020 event; Director Lowe seconded the motion; the motion passed unanimously.**

DISCUSSION AND POSSIBLE ACTION REGARDING RENT CONSIDERATION FOR SARALEE & RICHARD'S BARN FOR THE COUNTY'S 36TH ANNUAL VOLUNTEER RECOGNITION RECEPTION ON APRIL 23, 2020:

COO Findley-Thorn presented the request by the County of Sonoma for rent consideration for their April 23rd event. The Board recognized this as an important event for the community; it is not an agriculture event. The Board gave direction to staff to negotiate rent consideration for the Finley Hall for this event.

DISCUSSION AND POSSIBLE ACTION REGARDING RENT CONSIDERATION REQUEST FROM GOLDEN STATE GAY RODEO ASSOCIATION FOR WEEKDAY USE OF LYTTLE COW PALACE DURING WINTER MONTHS:

Director Muelrath moved to approve a 50% reduction in Lyttle Cow Palace rental rates for the Golden State Gay Rodeo Association; Director Lowe seconded the motion; the motion passed unanimously.

DISCUSSION AND POSSIBLE ACTION REGARDING SECURITY RFP:

COO Findley-Thorn stated that a Request for Proposals went out for security services and it was staff's recommendation to award the three year contract to Professional Event Services. **Director Muelrath moved to approve a three year contract with Professional Event Services for security services; Director Lowe seconded the motion; the motion passed unanimously.**

DISCUSSION AND POSSIBLE ACTION ON NON-PROFITS ELIGIBLE FOR RENT CONSIDERATION:

CEO Bartling and COO Findley-Thorn led discussions regarding clarifying business's non-profit status on our Rent Consideration Application. The Board recommended that the language under 2) read "Proposals will only be accepted from Ag related 501(c)(3) non-profit organizations requesting rent considerations for events that provide a community benefit and/or has an educational focus.

Other non-profits may be considered if the event fits within the mission of the Fair Board. Consideration of requests for other non-profits is at the discretion of the Board.

DISCUSSION AND POSSIBLE ACTION REGARDING JANUARY 2020 INTERIM FINANCIAL REPORTS:

January Interim financials were presented. **No action taken.**

DISCUSSION AND POSSIBLE ACTION REGARDING FEBRUARY/MARCH 2020 INTERIM EVENTS:

February/March Interim events were discussed. **No action taken.**

DISCUSSION AND POSSIBLE ACTION REGARDING CARNIVAL LOT IRRIGATION SYSTEM:

CEO Bartling and Superintendent Sanders reported on the price of the irrigation system for the carnival lot. The quote was over the Board-approved \$125,000 amount. Superintendent Sanders stated that money could be saved by the fair purchasing some of the supplies directly, but an increase in the approved amount will still be required. CEO Bartling stated that \$175,000 had been budgeted for. **Director Lowe moved to approve \$180,000 for the carnival lot irrigation system; Director O'Kelley seconded the motion; the motion passed unanimously.**

REQUEST FOR FUTURE AGENDA ITEMS (NON-DISCUSSION ITEMS):

- Update on the homeless situation
- Riggings in Grace Pavilion
- Refacing plans for Grace Pavilion entrance
- Swine barn gate repairs

Director Lowe moved to adjourn the meeting at 5:09PM; Director Muelrath seconded the motion; the motion passed unanimously.