

Sonoma County Fair & Exposition, Inc.
**APPROVED Minutes of the
Buildings and Grounds Committee Meeting**
Thursday – January 10, 2019
Administration Building, Board Room

VOTING-DIRECTORS PRESENT: Ross Liscum, Chair; Annette O’Kelley, Vice Chair; Marilyn Herzog, Kevin Howe

VOTING-DIRECTORS ABSENT: Lisa Carreño

NON-VOTING DIRECTORS PRESENT: Rob Muelrath, Max Mickelsen, Lisa Wittke Schaffner, Teejay Lowe

OTHERS PRESENT: Becky Bartling, CEO; Lorna Fox, Kaitlyn Findley-Thorn, Cliff Sanders, Debbie Townsend, Michael Margetts, Connie Bartlett of the Sonoma County Agility Club; Tom Birdsall and Judy Groverman of the Artisan Cheese Festival

The meeting was called to order by Chair Liscum at 4:30PM

APPROVAL OF AGENDA: Director O’Kelley moved to approve the agenda; Director Herzog seconded the motion; the motion passed unanimously.

PUBLIC COMMENTS (not related to the agenda): None

DISCUSSION AND POSSIBLE ACTION REGARDING REQUEST FOR RENT CONSIDERATION FOR MARCH 22-24, 2019 ARTISAN CHEESE FESTIVAL:

Director O’Kelley moved to approve rental considerations for the 2019 Artisan Cheese Festival at the same terms as in 2018; Director Herzog seconded the motion; the motion passed unanimously.

DISCUSSION AND POSSIBLE ACTION REGARDING REQUEST FOR RENT CONSIDERATION FOR 2019 HORSE EVENTS ON APRIL 4-7, JUNE 22 & OCTOBER 5-6:

Director O’Kelley moved to approve a 10% reduction in the \$600 rent for the Lyttle Cow Palace for the 2019 horse events on April 4-7, June 22 and October 5-6; Director Herzog seconded the motion; the motion passed unanimously.

DISCUSSION AND POSSIBLE ACTION REGARDING REQUEST FOR RENT CONSIDERATION FOR SONOMA COUNTY AGILITY CLUB AND SCENT WORK CLUB’S DOG AGILITY & SCENT WORK ON NOVEMBER 15-17, 2019:

Director O’Kelley moved to allow a 10% rent reduction for the Agility Club and Scent Work Club’s events on November 15-17, 2019; Director Howe seconded the motion; the motion passed unanimously.

DISCUSSION AND POSSIBLE ACTION REGARDING DECEMBER 2018 INTERIM FINANCIAL REPORTS:

Interim financials were discussed. No action taken.

DISCUSSION AND POSSIBLE ACTION REGARDING JANUARY/FEBRUARY 2019 INTERIM EVENTS:

January/February Interim events were discussed. No action taken.

UPDATE ON ASTON BARN PROPERTY:

CEO Bartling stated there had not been any further discussions with the Fairgrounds regarding the Aston Barn property.

UPDATE ON MODIFICATION TO FOUNDERS GROVE:

CEO Bartling and Superintendent Sanders reported on the work being done on Founder’s Grove. A quote has been received to remove the eucalyptus trees.

UPDATE ON NEW ELECTRONIC SIGN RFP:

CEO Bartling stated an RFB has been released for the electronic sign that will replace the static sign currently at Gate 2.

UPDATE ON FEMA TRAILERS AT THE RV PARK:

CEO Bartling gave an update on the FEMA trailers at the RV Park. There have been discussions regarding extending the use of the park. No action taken.

REQUEST FOR FUTURE AGENDA ITEMS (NON-DISCUSSION ITEMS):

None

There being no further business Director O’Kelley moved to adjourn the meeting at 5:26PM; Director Herzog seconded the motion; the motion passed unanimously.