

Sonoma County Fair & Exposition, Inc.
**APPROVED Minutes of the
Buildings and Grounds Committee Meeting**
Thursday, January 9, 2020
Administration Building, Board Room

VOTING-DIRECTORS PRESENT: Ross Liscum, Chair; Marilyn Herzog, Teejay Lowe, Annette O'Kelley

VOTING-DIRECTORS ABSENT: Rob Muelrath, Vice Chair

NON-VOTING DIRECTORS PRESENT: Tony Gerald, Max Mickelsen, Lisa Wittke Schaffner

OTHERS PRESENT: Becky Bartling, Kaitlyn Findley-Thorn, Cliff Sanders, Lorna Fox, Debbie Townsend, Lorna Fox

The meeting was called to order by Chair Liscum at 4:33PM

APPROVAL OF AGENDA: Director O'Kelley moved to approve the agenda; Director Herzog seconded the motion; the motion passed unanimously.

PUBLIC COMMENTS (not related to the agenda): None

DISCUSSION AND POSSIBLE ACTION REGARDING RENT CONSIDERATION FOR SARALEE & RICHARD'S BARN FOR THE COUNTY'S 36TH ANNUAL VOLUNTEER RECOGNITION RECEPTION ON APRIL 23, 2020:

COO Findley-Thorn presented the request by the County of Sonoma for rent consideration for their April 23rd event. **Director O'Kelley moved to approve rent consideration for the County of Sonoma for their April 23, 2020 event; Director Herzog seconded the motion; the motion passed unanimously.**

DISCUSSION AND POSSIBLE ACTION REGARDING UPDATED INTERIM RENTAL POLICIES:

COO Findley-Thorn reported that she had been working with County Council on new language for the Interim Rental Policies and presented the draft policy. The Committee made a few recommendations to the draft. **Director Lowe moved to approve the draft Interim Rental Policies with the changes as noted; Director Herzog seconded the motion; the motion passed unanimously.**

DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACT INCREASES FOR SECURITY COMPANIES, PROFESSIONAL EVENT SERVICES AND PRAETORIAN USA:

COO Findley-Thorn distributed a spreadsheet showing the rate increases for the two security companies we currently use, Praetorian USA and Professional Event Services. She recommended renewing the contracts for the two companies through February 29, 2020. A Request for Proposals for security services will be going out that will be good for a term of three years. **Director Lowe moved to approve a two month contract extension with Professional Event Services and Praetorian USA for security services; Director O'Kelley seconded the motion; the motion passed unanimously.**

DISCUSSION AND POSSIBLE ACTION REGARDING DECEMBER 2019 INTERIM FINANCIAL REPORTS:

December Interim financials were presented. **No action taken.**

DISCUSSION AND POSSIBLE ACTION REGARDING JANUARY/FEBRUARY 2020 INTERIM EVENTS:

January/February Interim events were discussed. **No action taken.**

DISCUSSION AND POSSIBLE ACTION ON AN AMENDMENT TO ADD FOOD AND BEVERAGE SERVICE TO SPECTRA'S CONTRACT FOR THE JOCKEY CLUB:

CEO Bartling stated that she and Spectra have been in discussions regarding food service at the Jockey Club and that Spectra will be taking over the food service. **No action taken.**

DISCUSSIONS REGARDING GARBAGE AND RECYCLING RFP:

CEO Bartling led a discussion regarding the upcoming RFP for garbage and recycling services. No action taken.

CARNIVAL LOT UPDATE:

CEO Bartling and Superintendent Sanders reported that seeding was being done on the carnival lot. They were researching material cost for an irrigation system, and what work could be done in house.

REQUEST FOR FUTURE AGENDA ITEMS (NON-DISCUSSION ITEMS):

- Nonprofit rules for rent consideration
- Update on the homeless situation

Director Lowe moved to adjourn the meeting at 5:20PM; Director Liscum seconded the motion; the motion passed unanimously.