

Sonoma County Fair & Exposition, Inc.  
**APPROVED Minutes of the  
Buildings and Grounds Committee Meeting**  
Thursday – November 15, 2018  
Administration Building, Board Room

**VOTING-DIRECTORS PRESENT:** Ross Liscum, Chair; Annette O’Kelley, Vice Chair; Lisa Carreño, Marilyn Herzog

**VOTING-DIRECTORS ABSENT:** Kevin Howe

**NON-VOTING DIRECTORS PRESENT:** Teejay Lowe, Rob Muelrath, Max Mickelsen, Wanda Tapia

**OTHERS PRESENT:** Becky Bartling, CEO; Lorna Fox; Kaitlyn Findley-Thorn; Cliff Sanders; Debbie Townsend; Chris Smith, Press Democrat; Art Ibleto; Emerald Cup Staff

The meeting was called to order by Chair Liscum at 4:30PM

**APPROVAL OF AGENDA:** Director O’Kelley moved to approve the agenda; Director Herzog seconded the motion; the motion passed unanimously.

**PUBLIC COMMENTS (not related to the agenda):** None

**DISCUSSION AND POSSIBLE ACTION REGARDING OCTOBER 2018 INTERIM FINANCIAL REPORT:** The October 2018 Interim Financial report was distributed. **No action taken.**

**DISCUSSION AND POSSIBLE ACTION REGARDING NOVEMBER/DECEMBER 2018 INTERIM EVENTS:**

The November and December 2018 Interim Event report was distributed. **No action taken.**

**DISCUSSION AND POSSIBLE ACTION REGARDING A REQUEST FROM ART IBLETO FOR WAIVER OF RENT FOR EITHER KRAFT OR GARRETT FOR A FUNDRAISER FOR CAMP FIRE VICTIMS:**

Chris Smith of the Press Democrat and Art Ibleto presented their request to be able to have rent consideration to hold a dinner to benefit the victims of the Camp Fire. The date is yet to be determined but will be before Christmas. **Director Carreño moved to approve rent consideration for a fundraiser to benefit the Camp Fire victims; Director O’Kelley seconded the motion; the motion passed unanimously.**

**DISCUSSION AND POSSIBLE ACTION REGARDING EMERALD CUP INCREASING THEIR DAILY CAPACITY CAP FROM 10,000 TO 13,000 DUE TO A NEW PATRON SHUTTLE PROGRAM:**

Staff from the Emerald Cup gave a presentation on their event and the plan for using a shuttle service to accommodate a larger capacity at the 2018 Emerald Cup. **Director O’Kelley moved to approve the larger attendance of 13,000 patrons for the 2018 Emerald Cup; Director Carreño seconded the motion; the motion passed unanimously.**

**UPDATE ON ASTON BARN PROPERTY:**

CEO Bartling gave an update on the status of the Aston Barn property. It was reiterated that the Board did not want the property surplus. **No action taken.**

**DISCUSSION AND POSSIBLE ACTION REGARDING BATHROOM FACILITIES AT THE RV PARK:**

Superintendent Sanders reported on the ADA improvements and new roof being proposed for the facilities at the RV Park. **No action taken.**

**DISCUSSION REGARDING DEFERRED MAINTENANCE FUNDS FROM SB5:**

CEO Bartling gave an update on the SB5 funds for Fairs. **No action taken.**

**DISCUSSION AND POSSIBLE ACTION REGARDING RENT CONSIDERATION FOR SARALEE & RICHARD’S BARN FOR THE COUNTY’S VOLUNTEER RECOGNITION RECEPTION:**

CEO Bartling and Debra Townsend presented a letter from the County’s HR Department for use of the Saralee & Richard’s Barn. **Director Carreño moved to approve rent consideration for the use of the Saralee & Richard’s Barn (building only) for the County; Director O’Kelley seconded the motion; the motion passed unanimously.**

**REQUEST FOR FUTURE AGENDA ITEMS (NON-DISCUSSION ITEMS):**

Aston Property

**There being no further business Director O’Kelley moved to adjourn the meeting at 5:05PM; Director Herzog seconded the motion; the motion passed unanimously.**