

Sonoma County Fair & Exposition, Inc.
**APPROVED Minutes of the
Buildings and Grounds Committee Meeting**
Thursday – October 11, 2018
Administration Building, Board Room

VOTING-DIRECTORS PRESENT: Ross Liscum, Chair; Annette O’Kelley, Vice Chair; Marilyn Herzog

VOTING-DIRECTORS ABSENT: Lisa Carreño, Bob Higham

NON-VOTING DIRECTORS PRESENT: Teejay Lowe, Rob Muelrath, Max Mickelsen

OTHERS PRESENT: Becky Bartling, CEO; Lorna Fox, Kaitlyn Findley-Thorn, Cliff Sanders, Lisa Pheatt, Carolyn Judy

The meeting was called to order by Chair Liscum at 4:30PM

APPROVAL OF AGENDA: Director O’Kelley moved to approve the agenda; Director Herzog seconded the motion; the motion passed unanimously.

PUBLIC COMMENTS (not related to the agenda): None

DISCUSSION AND POSSIBLE ACTION REGARDING AUGUST AND SEPTEMBER 2018 INTERIM FINANCIAL REPORT: The August and September 2018 Interim Financial reports were distributed. **No action taken.**

DISCUSSION AND POSSIBLE ACTION REGARDING NOVEMBER/DECEMBER 2018 INTERIM EVENTS: The November and December 2018 Interim Event report was distributed. **No action taken.**

UPDATE ON ASTON BARN PROPERTY:

Director of General Services, Caroline Judy presented the status of the Aston Barns and stated that the Board of Supervisors had instructed General Services to move forward with surplusing the property. The Board of Directors stated their position of the funds generated by the sale of the property go in to a capital improvement reserve for the fairgrounds. **No action taken.** Additional discussion revolved around the value of the property and what the actual sale price might be.

DISCUSSION AND POSSIBLE ACTION REGARDING FAIR FOUNDATION USE OF THE SARALEE & RICHARD’S BARN:

Chair Liscum presented a request from the Fair Foundation to obtain committee and board approval to hold fundraisers in the Saralee & Richard’s Barn as part of the 30 day rent consideration agreement that the Foundation currently has with the Fairgrounds. **Director Herzog moved to recommend that fundraising for agriculture-specific activities could be a part of the Foundation’s use of the Saralee & Richard’s Barn; Director O’Kelley seconded the motion; the motion passed unanimously.**

DISCUSSION AND POSSIBLE ACTION REGARDING AWARDED A CONTRACT TO REPLACE THE GRACE PAVILION ROOF:

CEO Bartling stated that a local company, DJM, was the lowest bidder for the recoating of the Grace Pavilion roof at a cost of \$277,000 plus a 10% contingency. **Director Herzog moved to award DJM the contract for the recoating of the Grace Pavilion; Director O’Kelley seconded the motion; the motion passed unanimously.**

DISCUSSION REGARDING FUTURE USE OF THE JOCKEY CLUB:

CEO Bartling stated that options were being looked at for future use of the Jockey Club, and that another caterer would be utilized for the food service.

REQUEST FOR FUTURE AGENDA ITEMS (NON-DISCUSSION ITEMS):

Aston Property

There being no further business Director O’Kelley moved to adjourn the meeting at 5:45PM; Director Herzog seconded the motion; the motion passed unanimously.