

Sonoma County Fair & Exposition, Inc.  
**APPROVED Minutes of the  
Buildings and Grounds Committee Meeting**  
Thursday – October 10, 2019  
Administration Building, Board Room

**VOTING-DIRECTORS PRESENT:** Ross Liscum, Chair; Rob Muelrath, Vice Chair; Marilyn Herzog, Teejay Lowe, Annette O’Kelley

**VOTING-DIRECTORS ABSENT:** N/A

**NON-VOTING DIRECTORS PRESENT:** Max Mickelsen

**OTHERS PRESENT:** Becky Bartling (Via Conference Call), Kaitlyn Findley-Thorn, Cliff Sanders, Juan Hernandez

The meeting was called to order by Chair Liscum at 4:30PM

**APPROVAL OF AGENDA:** Director Muelrath moved to approve the agenda with one change; Director Lowe seconded the motion; the motion passed unanimously.

**PUBLIC COMMENTS (not related to the agenda):** None

**PRESIDENT’S COMMENTS:** President Mickelsen spoke to the Committee about what he hopes to see for the year from this Committee, specifically in regards to the Carnival Lot and the Saralee Barn.

**DISCUSSION AND POSSIBLE ACTION REGARDING SEPTEMBER 2019 INTERIM FINANCIAL REPORTS:** September Interim financials were presented. **No action taken.**

**DISCUSSION AND POSSIBLE ACTION REGARDING OCTOBER/NOVEMBER 2019 INTERIM EVENTS:** October/November Interim events were discussed. **No action taken.**

**DISCUSSION AND POSSIBLE ACTION REGARDING MODIFYING SOUND ORDINANCE FOR THE 2020 SONOMA COUNTY HOT AIR BALLOON CLASSIC:** COO Findley-Thorn reported that the Sonoma County Hot Air Balloon Classic balloon test flight went well and that there were no complaints from the neighborhood associations about the noise. **Director Muealrath moved to modify the sound ordinance for the 2020 Sonoma County Hot Air Balloon Classic to allow to noise outside of the curfew; Director O’Kelley seconded the motion; the motion passed unanimously.**

**DISCUSSION AND POSSIBLE ACTION REGARDING RENT CONSIDERATION FOR KEEPING VETERANS LOCAL NOVEMBER 11, 2019 EVENT:** Director Liscum reported that the Keeping Veterans Local event has been moved for November 14, 2019 at the Jockey Club, and the rent consideration form is now moot. **No action taken.**

**DISCUSSION AND POSSIBLE ACTION REGARDING 3-YEAR (2020-2022) RENTAL AGREEMENT WITH SANTA ROSA MOTORCYCLE TRAINING:** COO Findley-Thorn recommended that the Association enter into a 3-year rental agreement with Santa Rosa Motorcycle Training. **Director Lowe moved to approve a 3-year (2020-2022) rental agreement with the Santa Rosa Motorcycle Training with the caveat that the rental rate will increase based on the same percentage as the tuition rate increase; Director Muelrath seconded the motion; he motion passed unanimously.**

**CARNIVAL LOT UPDATE:** Cliff Sanders reported that staff is currently waiting for all Interim events to conclude on the Carnival Lot before we do the next section of seeding. Staff is waiting for an irrigation system design that would allow staff to go out to bid for the project. Director Muelrath agreed to set up a meeting with Sanders and Park Ave Turf.

**REVIEW OF 2019 EVENT CANCELLATIONS:** COO Findley-Thorn reported on the current list of cancelled Hispanic Events and the current Interim policy about holding future event dates. Staff was directed to continue following the policy that if there are more than 2 event cancellations within a calendar year, all future date holds are forfeited and it will be at the discretion of staff to book certain dates.

**REQUEST FOR FUTURE AGENDA ITEMS (NON-DISCUSSION ITEMS):**

- Carnival Lot grass
- Saralee Barn Usage During Sonoma County Fair

**Low moved to adjourn the meeting at 5:17pm; Director Herzog seconded the motion; the motion passed unanimously.**