

**Sonoma County Fair
APPROVED Minutes of the
Budget & Finance Committee Meeting
October 26, 2021. 4:45 PM
Held by Zoom Meeting**

DIRECTORS PRESENT: Max Mickelsen, Carole Quandt, Lisa Wittke
Schaffner, Kanani Reynolds, Rob Muelrath

DIRECTORS ABSENT: Kevin Howe

The meeting was called to order by Director Mickelsen at 4:45 p.m.

APPROVAL OF THE AGENDA: Director Muelrath moved to approve the agenda;
Director Reynolds seconded the motion; the motion passed unanimously.

PUBLIC COMMENTS: None

DISCUSSION AND POSSIBLE ACTION REGARDING DRAFT SEPTEMBER 2021 FINANCIAL STATEMENTS:

CFO Margetts discussed the Draft, September 2021 financial statements.
Director Muelrath moved to accept the Draft September 2021 financial
statements, Director Wittke Schaffner seconded the motion; the motion
passed unanimously.

REVIEW DETAIL OF US BANK CREDIT CARD CHARGES PAID SEPTEMBER 2021: None -
Paid in October 2021. No action taken.

REVIEW OF AUGUST 2021 HARVEST FAIR FINANCIAL STATEMENTS: None. The
September Harvest Fair Financial Statements were not discussed at the last
Harvest Fair Board meeting.

**DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF 2021 PURCHASE ORDERS
IN EXCESS OF \$25,000:** None. No action taken.

DISCUSSION OF 2022 BUDGET: CFO Margetts and CEO Bartling noted that staff
will bring the 2022 draft budget to the Budget & Finance Committee at the
November 23, 2021 meeting. No action taken.

REQUEST FOR FUTURE AGENDA ITEMS: Further discussion as to how to best
communicate the JLA collections process to buyers and solicitors **(This
will be tabled until a meeting closer to the 2022 Fair)**

There being no further business, Director Muelrath moved to adjourn the
meeting at 5:05 p.m. Director Reynolds seconded the motion; the motion
passed unanimously.

*Records are on file in the Administration Office.