

Sonoma County Fair & Exposition, Inc.
**APPROVED Minutes of the
Buildings and Grounds Committee Meeting**
Thursday, December 9, 2021 at 4:30p.m.

In accordance with Executive Order N-29-20 the December 9, 2021 Sonoma County Fair Buildings & Grounds Committee meeting was held virtually. All actions were voted on by roll call.

VOTING-DIRECTORS PRESENT: Rob Muelrath, Chair; Marilyn Herzog, Vice Chair; Max Mickelsen, Annette O'Kelley

VOTING-DIRECTORS ABSENT: Marcia Mickelson

NON-VOTING DIRECTORS PRESENT: None

OTHERS PRESENT: Becky Bartling, Michael Margetts, Debbie Townsend

The meeting was called to order by Chair Muelrath and roll call was taken at 4:45 p.m.

APPROVAL OF AGENDA: Director Herzog moved to approve the agenda; Director O'Kelley seconded the motion; the motion passed unanimously.

PUBLIC COMMENTS (not related to the agenda): None

STAFF UPDATE:

CEO Bartling reported that maintenance superintendent Cliff Sanders has retired and COO Kaitlyn Findley-Thorn has resigned. **No action taken.**

DISCUSSION AND POSSIBLE ACTION REGARDING NOVEMBER 2021 INTERIM FINANCIAL REPORT:

CEO Bartling presented the November Interim financials. **No action taken.**

DISCUSSION AND POSSIBLE ACTION REGARDING NOVEMBER/DECEMBER 2021 INTERIM EVENTS:

CEO Bartling reviewed the list of December 2021/January 2022 Interim events. **No action taken.**

DISCUSSION AND POSSIBLE ACTION REGARDING RENT CONSIDERATION REQUEST FOR SONOMA COUNTY 4-H & FFA ORGANIZATION'S USE OF LYTTLE COW PALACE, LIVESTOCK OFFICE & SHEEP RING FOR A YOUTH LIVESTOCK JUDGING CONTEST ON JANUARY 29, 2022:

Director Mickelsen moved to approve staff recommendation to approve the rent consideration request for the use of Lyttle Cow Palace, Livestock Office & Sheep Ring for a youth livestock judging contest on January 29, 2022; Director Herzog seconded the motion; the motion passed unanimously.

DISCUSSION AND POSSIBLE ACTION TO EXERCISE A 1-YEAR EXTENSION TO THE CONTRACT WITH NORTH BAY CARMART. LLC FOR THE OPERATION OF THE CARMART LOT, JANUARY 1 THRU DECEMBER 31, 2022:

CEO Bartling stated that due to COVID staff recommends exercising a 1-year extension.

Director Herzog moved to approve staff recommendation to exercise a 1-year extension to the contract with North Bay Carmart, LLC January 1 thru December 31, 2022; Director Mickelson seconded the motion; the motion passed unanimously.

REQUEST FOR FUTURE AGENDA ITEMS (NON-DISCUSSION ITEMS):

- List of upcoming contracts due to expire

There being no further business, Director Herzog moved to adjourn the meeting at 5:15 p.m., seconded by Director O’Kelley; the motion passed unanimously.